

Hinxton Parish Council: Minutes of meeting held 14th Sept 2026

Present:

Ceri Williams - Chair

Sarah Robinson- Vice Chair

Andy Brown

Mike Boagey

Hugh Taylor

Jade Sharp

Anne Charteris-Clerk

Members of the Public: 6

	Part 1 : Non confidential information.
2609/01	To receive and approve apologies for absence. Neil Davison
2609/02	To receive members' declaration of interest for items on this agenda
2609/03	To sign and approve minutes of meeting dated 13th July 2026 and Extraordinary meeting held 3rd August 2026 Approved and signed
2609/04	Exclusion of the Public. To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded. Clerks pay to be discussed later
2609/05	Report from South Cambridgeshire District Councillor P McDonald. The full report can be found on the Babraham PC website, but in brief: <u>Council reaches carbon emission target</u> South Cambridgeshire District Council has reduced net greenhouse gas emissions from the services and facilities it runs by 45.3% since 2018, hitting a milestone in reductions set in its 2020 Zero Carbon Strategy. The strategy includes a further target to reduce estate and operations emissions by at least 75% by 2030. <u>CPCA bus service review</u> The Cambridge & Peterborough Combined Authority (CPCA) launched a consultation in June on 'reimagining' the bus services across Cambridgeshire to implement the mayor's commitment to freeze the mayoral Council Tax precept, and to adjust services in the run up to the introduction of franchising. The precept freeze reduces funding by the rate of inflation (around 3–4% per year) so the required cuts are significant over the four-year mayoral term. The consultation aimed to improve value for money by focusing more closely on areas of greatest need and usage. This coincides with the expansion of the CPCA's Tiger on Demand service to replace less frequent conventional bus services. Service Review https://democracy.cambridgeshirepeterborough-ca.gov.uk/documents/s7450/Bus%20Services%20Reimagined%20-%20Service%20Change%20Proposals.pdf For us it means for example the 7A will be revised/changed in August 27 and the Tiger service may replace. The 26 and 17 service will be adjusted so need to look at these two and again a possible Tiger service replacement. <u>Mayors to be given Planning powers</u> The government announced on 23 August that mayors are to be given the power to override Local Planning Authority decisions on large housing developments as part of the government's devolution

proposals. This will affect schemes with more than 150 homes, more than 15,000 square metres of commercial space, and buildings over 30 metres.

Home Energy Upgrade Guide

A new edition of the Home Energy Upgrade Guide for residents across Cambridgeshire and Peterborough is now available. The guide has been developed through the Cambridgeshire Energy Retrofit Partnership (CERP), working as Action on Energy, a partnership of local authorities across the region and is funded by the Cambridgeshire and Peterborough Combined Authority (CPCA). It provides practical information to help residents improve the comfort and energy efficiency of their homes. It includes advice tailored to different house types, information on insulation, heating systems and renewable technologies, guidance on when to seek professional support, and details of available grants and services. Please help publicise this to residents.

<https://www.actiononenergycambs.org/guidance-and-installation/>

Unpaid Carers Support

Unpaid carers across Cambridgeshire are being invited to share their experiences to help shape the future of support services in the county. Cambridgeshire County Council is bringing together unpaid carers, people with lived experience, local organisations and others with an interest in supporting carers to design future Adult Carers Support Services.

The workshops will build on feedback already shared by carers and provide another opportunity for people to influence how support is delivered in the future

The council is keen to hear from people who provide care for family members, friends or neighbours, as well as young adult carers and others with experience of caring. Their insights will help ensure future services reflect the needs of carers and the people they support.

This work also supports The Big Conversation on Care, which launched on 29 July and is the largest public conversation about adult social care in a generation. It aims to give people across England a direct opportunity to influence the future development of a National Care Service and help shape how care and support will be provided for years to come. To learn more about The Big Conversation on Care and share your views, visit: www.caseycommission.co.uk/bigconversation/

The council is committed to making the workshops accessible and inclusive. Anyone with accessibility requirements or communication needs is encouraged to discuss these when booking so that appropriate support can be provided.

Anyone interested in taking part, or who would like more information, can contact

Commissioning.FPTeam@cambridgeshire.gov.uk.

2609/06

Updates

- a. Wellcome Trust Campus Development Two planning applications have been received. Regular informal meetings with WT will be scheduled in. The sign pointing to Hinxton and Ickleton on the A1301 will be replaced with a larger sign.
- b. Village Hall extension Planning permission has been granted, a few small changes are needed. Detailed Plans are being drawn up, these to be sent to surveyor for an update on costs. A draft design for the kitchen is being drawn up, this will be up to commercial standard eg stainless steel sinks etc but with domestic equipment. This has been sent to the Architects and expected to cost in the region of £16k including the equipment.
Air con- originally the heat source would provide some cooling during the hot weather, however it has been agreed to have air conditioners installed which would make the Hall more user friendly. This has gone back to the engineers. The original idea for underfloor heating has been rejected; this is not suitable for a hall with intermittent use.
Now looking at standard air-con units' costs. We need to make sure that heating is sufficient for winter, hopefully it will be remote control to avoid having to make special journeys to the hall to switch on and off.
- c. Wetlands Committee. Himalayan balsam found. Asking for dogs to be kept out of the river and lakes. The Trout Club are putting in ledges to help with the trout spawning.
The temperature of the river is up 1 degree.
Tree works are planned. It has been noted that carp have gone missing from the area.

	d. Playground. Repairs have now been completed. The new seesaw has been ordered. e. Quiet Lanes- The recent airshow resulted in heavy and fast traffic along Duxford Rd into the village. Update from Cambridge County Council- "We are starting the legal designation process. As part of this process, there will be at least one public meeting held where we will present our proposed designs for the road to local residents. We will discuss the best location and date to hold the meeting(s) with yourselves and ensure there's plenty of notice for residents to make sure they're able to attend. There will also be opportunities for yourselves to comment and shape the design before it's presented to the public, we don't anticipate having any designs ready until Autumn . We would like to deliver this scheme by the end of this financial year so as soon as we have some designs ready, we'll schedule a meeting in with yourselves to review them." f. Highways. Clerk has paid deposit for sign posts for speed signs g. Hinxton News. The new look has been well received, thanks given to Jade Sharp.
2609/07	Public participation time. 15 minutes allowed Concern raised regarding power cuts and low water pressure. We have lost supply several times this year, the power cuts trip out the boosters on the water supply, which need engineers to come out and reboot. When reported, a UKPN advisor agreed that this is not acceptable and is escalating it to the Area Manager and the "Proactive Team" will look into it and hopefully we will get some feedback in due course. We also get times when the power drops for a brief second (called "brown outs" I think) which is often enough to re-set clocks, thermostats etc but she says this is unavoidable due to "network shifting when there are faults or work being done on areas of the network". If others in the village share the same frustrations it would be good if they could call both Cambridge Water and particularly UKPN on the numbers below, which will hopefully make them keener to resolve the issue: Cambridge Water – 01223 706050, option 2 then 3 UKPN – call 105 (or you may need to call 0800 316 3105 from a mobile) Clerk to write to both Cambridge Water Co and UKPN to complain.
2609/08	New items for discussion and correspondence. • Report from the Community forum held at the Village Hall on the 16th July • Grange Farm development at Gt Abington- would Hinxton like to send a letter of support to the Action group – see details under the correspondence section. It was agreed not to send this letter at present. • Bank Account- Lloyds is getting very difficult to work with, Clerk would like to propose that we change to Unity Trust which is recommended for Parish Councils and Clerk has experience of this bank with her other Parish Council. It was agreed to change banks. • Problems with water pressure and power cuts becoming more frequent. Already dealt with.
2609/09	Clerks Pay. NALC have now agreed the new pay rise for Clerks at 3.3%. Council to vote on the rise, backdated to 1st April 2026. Due to increased workload, VAT, website etc Clerk would like to ask for an extra 2 hours per week It was agreed to approve the pay rise and add the extra hours, if more needed, then Clerk to ask.
2609/10	FINANCE Bank Balances at 7th Sept 2026 Current A/C : £4442.30 Business /AC : £ 41,021.60 Village Hall sec 106 /AC: £55,394.06 Total: £100,536.36

Payments, circulated prior to meeting were approved and signed off.

Clerk/HMRC	salary/tax/ ink/paper /WFH expenses	confidential
Microsoft	Storage	£70.56
J Sharp	Hinxton News editor	£200.00
Hugo Fox	Website hosting	£70.98
EE	Broadband	£65.98
Lloyds	Service charge	£8.50
PKF Littlejohn	External Audit	£504
Playsource	Playground repairs	£504
LVP Architects	Building control information	£5150.00
Sharman Grimwold	Mechanical/electrical services RIBA	£9000.00
SSE	GAS	£138.54
SCDC	Election costs	£75.00
Amazon/clerk	New mouse	£9.98
Parish Online	Subscription	£64.80
Castle & Ecology	Structural survey	£1595.00
Paul Breen	Gift for Hinxton News Editor leaving	£38.00
Chubb	Fire inspection	£70.92
MD Landscapes	Grass cutting	£280.00
Cambs CC	Deposit for signposts	£500.00
PEM Ltd	VAT advice	£1044.00
SSE	Electric	£172.32

Payments Received

Lloyds	Interest.	£56.35
HMRC	Tax refund	£898.91
Village Hall Comm	VAT	£64.83

2609/11

AUDIT 2025-2026

The documents have now been reviewed by the External Auditor and have been approved.

2609/12

Planning Applications Received.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Single storey rear extension, front porch and new window to first floor rear elevation.

Site address: 6 Mill Lane Hinxton Cambridgeshire

Reference: 26/03193/HFUL

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/03193/HFUL>

No objections.

Local Planning Authority: South Cambridgeshire District Council (amendment)

Proposal: Single storey rear and side extension, front porch, and shed to the side of the dwelling.

Site address: 6 Mill Lane Hinxton Cambridgeshire

Reference: 26/03193/HFUL

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/03193/HFUL>

No objections.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Single storey rear extension following demolition of existing conservatory. Single storey lean to side extension, internal alterations and replacement windows.

Site address: 125 High Street Hinxton Cambridgeshire

Reference: 26/03111/LBC

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/03111/LBC>

No objections.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Single storey rear extension following demolition of existing conservatory. Single storey side extension and replacement windows.

Site address: 125 High Street Hinxton Cambridgeshire

Reference: 26/03110/HFUL

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/03110/HFUL>

No objections.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Erection of replacement single storey outbuilding in rear garden following demolition of existing outbuilding.

Site address: 125 High Street Hinxton Cambridgeshire

Reference: 26/03006/HFUL

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/03006/HFUL>

No objections.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Works to the existing campus entrance, including: improvements to existing internal streets, new and improved pedestrian and cycle routes, alterations to bus layby and shelters, hard and soft landscaping and surfacing works, lighting and street furniture, and other associated works including drainage, enabling works and any necessary demolition and earthworks.

Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton

Reference: 26/02862/FUL

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/02862/FUL>

No objections- comments submitted to GCP.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Submission of details required by condition 12 (Open Access Strategy) of outline planning permission S/4329/18/OL

Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton

Reference: S/4329/18/COND12

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/4329/18/COND12>

No objections. comments submitted to GCP.

2609/13

Correspondence received

2609/14

Items to report for inclusion of next meeting

Trustee for Ann Howsden to be approved.

2609/15

Dates of next meetings Village Hall 7.30pm

12th October 2026

9th November 2026

Part II: Confidential Information

Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

Signature: *Anne Charteris* Parish Clerk 19th Sept 2026