

# Hinxton Parish Council: Agenda 11th November 2024

*Clerk: Anne Charteris*

To members of the Parish Council:

You are hereby requested to attend a meeting of the Hinxton Parish Council on

**Monday 11<sup>th</sup> November 2024 at 7.30pm** at Hinxton Village Hall for the purpose of considering and resolving the business as set out below.

**Members of the public and press are invited to address the Council at this meeting only during the Public Participation Time.**

**Members :6 Quorum: 4 Vacancies: 1**

	<b>Part 1 : Non confidential information.</b>
2411/0 1	<b>To receive and approve apologies for absence</b>
2411/02	<b>To receive members' declaration of interest for items on this agenda</b>
2411/03	<b>To sign and approve minutes of meeting dated 9<sup>th</sup> Sept 2024</b>
2411/04	<b>Exclusion of the Public.</b> To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.
2411/05	<b>Report from South Cambridgeshire District Councillor P McDonald.</b> (position in the agenda to change depending on P McDonald's availability)
2411/06	<b>Resignation of Chair Chiara Gardner from the PC</b> – discuss the handover and date when resignation takes effect to be confirmed
2411/07	<b>Co-option of new Parish Councillor</b>
2411/08	<b>New salary pay-scales for Clerk have been released by NALC.</b> To agree to new rate of £17.79 per hour and backdate to 1 <sup>st</sup> April
2411/09	<b>Updates and Actions from last meeting</b> <ol style="list-style-type: none"> <li>Wellcome Trust Campus Development.</li> <li>Village Hall extension</li> <li>Wetlands Committee.</li> <li>Playground. Another quote received.</li> <li>Quiet Lanes.</li> <li>Highways. Applications for 20mph throughout the village and for making Hunts Lane one way have been refused again .Applications for next years round have been opened- any suggestions?</li> <li>War Memorial quote for renovations.</li> <li>Neighbourhood Watch- cctv cameras in the village</li> <li>Weir- meeting to be arranged</li> <li>Recruitment of new Councillor</li> <li>MS 365 – is this is what we need?</li> <li>Tree planting in the Churchyard- final positions to be agreed including who will plant them.</li> <li>Urban and Civic Community work.</li> </ol> <b>Actions from last meeting</b> <ul style="list-style-type: none"> <li>Chiara Gardner to contact other Chairs of local villages and also Peter McDonald so that both sides of the Council talk to each other and write an open letter to local media in the future.</li> </ul>

	<ul style="list-style-type: none"> <li>• Clerk to give feedback to Melanie and post any updates on the website- ongoing</li> <li>• Playground. Clerk to contact Kompan to try to break down some of the work quoted.No response from Kompan but new quote received from another company</li> <li>SR and AB to go through the quote and check against the Rospa report as to what is urgent.</li> <li>• Flint wall :Clerk to contact Robert Foster for work to commence, will chase this up</li> <li>• Weir- meeting to be arranged- nothing agreed so far Clerk to continue to chase this up.</li> <li>• Clerk to contact Allotment holders re tools left out (done) and renting plots for next year- to check with AB on the latter.</li> <li>Sarah Robinson to get quotes for Wi-Fi to be installed.</li> <li>• Quiet Lanes: CG to bring this up at the next Liaison meeting with both Wellcome Trust and Tam Parry from County Council. To propose that the road is no longer fit for vehicular (other than farm or emergency service) traffic and that the gates should be permanently closed .</li> <li>• Clerk to send list to PM and post on website, also the document re roundabout. Done</li> <li>• Insurance:: Clerk to check this insurance for reviews and then take out cover once assured that it is recommended. Done</li> <li>• CCTV cameras : HT to look into this</li> </ul>
2411/10	<p><b>New items for discussion and correspondence.</b></p> <ul style="list-style-type: none"> <li>• Biodiversity plans for HPC- formalise Policy.</li> <li>• Restoration of monthly meetings.</li> <li>• Bus service in Hinxton</li> <li>• Received from Bidwells, sent to Planning dept</li> </ul> <p>Concerns Regarding Tree Stability Adjacent to Clear Felling at Lordship Farm Woodland Hinxton</p> <p>Dear Sir/Madam,</p> <p>I am contacting you regarding an area of woodland owned by the Council that is adjacent to woodland owned by our Client where we are planning to undertake felling works in the coming months.</p> <p>The area of woodland in question is a poplar plantation at Lordship Farm in Hinxton, next to the A505 at Whittlesford railway bridge.</p> <p>The reason for contacting is because it has been brought to our attention by forestry contractors assessing the works that the removal of the trees owned by our client may leave trees owned by the Council exposed meaning they could fall in high winds.</p> <p>We wanted to bring this matter to your attention to avoid any future complications and to allow you to assess whether any action is required on your part.</p> <p>Response to Bidwells from Planning dept:</p> <p>Thank you for contacting the planning trees department.</p> <p>Trees on council maintained land come under the remit of our housing department.</p>
2411/11	<p><b>Public participation time. 15 minutes allowed</b></p>
2411/12	<p><b>FINANCE</b></p> <p><b>Bank Balances at 4<sup>th</sup> Nov 2024</b></p> <p><b>Current A/C : £9651.49</b></p> <p><b>Business /AC : 41,479.44</b></p> <p><b>Village Hall sec 106 /AC £5406.49</b></p> <p><b>Total: £56,537.42</b></p> <p><b>This includes £15,000 for Village Hall.</b></p>

2411/13

**Payments for approval- 2 months for regular payments**

Clerk/HMRC	salary/tax/ ink/paper /WFH expenses	confidential
1 & 1 internet	Emails & website	£94.60
Hugo Fox	Website	£71.98
Microsoft 365	Storage and share of files	£35.28
Clear Insurance	Insurance	£1225.94
S. Lott	Hinxton News	£100
K Love	Hinxton News	£100
PKF Littlejohn	External Auditor	£252
SLCC	Subscription	£91.50
Primary Care	New pads for defibrillator	£180
SSE	Electric	£180.65

2411/14

**Payment Received**

Lloyds	Interest	£48.26
--------	----------	--------

2411/15

**Planning Applications Received.**

Reference: Proposal: 24/02106/REM Reserved Matters Approval of access, appearance, landscaping, layout and scale of Parcel A (as defined in the approved Wellcome Genome Campus Strategic Design Guide)

**I have received an amendment to the above application.** The amendment is: 1 Proposed changes/updates as set out within the planning agents covering letter, and noting the proposed change in the description of development. The slight change in the description of development should now read as follows: "Reserved Matters Approval of access, appearance, landscaping, layout and scale of Parcel A (as defined in the approved Wellcome Genome Campus Strategic Design Guide) for the development of 83 residential units and associated and ancillary floorspace, including plant; 4,744 sqm. (GEA) mixed use floor space Use Class E and ancillary floorspace including plant; courtyard garden; details of landscaping for part of the A1301 terraces; details of the continuation and eastern landing of the northern bridge; architectural marker; lighting; hard and soft landscaping works; pedestrian and cycle access; servicing access; drainage infrastructure; roof mounted solar array; associated engineering and ground remodelling works; and part discharge of Condition 17" <https://applications.greatercambridgeplanning.org/online/applications/PLAN/24/02106/REM>  
*Comments by 15th Nov*

Local Planning Authority: South Cambridgeshire District Council

Proposal: Submission of details required by condition 64 (Parking Strategy) of outline planning permission S/4329/18/OL

Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton

Reference: S/4329/18/COND64

Public Access link: [https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/4329/18/COND64](https://applications.greatercambridgeplanning.org/online/applications/PLAN/S/4329/18/COND64)

Local Planning Authority: South Cambridgeshire District Council

Proposal: S73 to vary condition 2 (approved drawings) of ref: 21/05634/HFUL (Single storey sunroom extension) for revised roof design and fenestration

Site address: Hinxton Grange Cambridge Road Hinxton

Reference: 24/03822/S73

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/03822/S73>

*Comments by 12<sup>th</sup> Nov*

<b>2411/16</b>	<b>Items to report for inclusion of next meeting</b>
<b>2411/17</b>	<b>Dates of next meetings</b> <b>Planning Meeting if required: 9<sup>th</sup> Dec</b> <b>Full Meeting: 13<sup>th</sup> Jan 2025 at 7.30pm</b>
<b>2411/18</b>	<b>Part II: Confidential Information</b> Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

Signature *Anne Charteris* Parish Clerk 4<sup>th</sup> Nov 2024